

Renfrew County Joint Transportation Consortium



To: GUARDIANS / PUPILS From: RENFREW COUNTY JOINT TRANSPORTATION CONSORTIUM

Re: COMMUNICATION PROCEDURES FOR TRANSPORTATION CANCELLATIONS / BREAKDOWNS / DELAYS DURING THE SCHOOL YEAR.

Dear Parents / Guardians / Pupils:

1. **CHECK THE INTERNET**

Transportation information and notifications will be posted at www.rcjtc.on.ca where you will see any transportation cancellations and/or delays. Notification updates are effective from 6:00 am on.

2. **LISTEN TO AREA RADIO STATIONS/WATCH LOCAL TELEVISION STATIONS**

All information regarding Transportation status may be broadcasted on radio/television stations for those that do not have internet. Media outlets obtain transportation notification updates from the RCJTC website. *If your preferred station is not providing this information, please contact the station and request that they refer to the RCJTC website.*

3. **TRANSPORTATION CANCELLATIONS ARE FOR THE DAY**

When transportation is cancelled in the morning, it is cancelled for the whole day. If you choose to bring your child(ren) to school, you will be responsible for their return home after school.

4. **PARENTS HAVE THE FIRST RESPONSIBILITY**

As parents, you have the first responsibility to decide whether or not it is safe and reasonable to send your child(ren) out to the "stop", or to school, on days of extreme conditions. Check the internet, listen to the radio/T.V. and check the weather conditions outside firsthand. Make the safest choice for your child.

5. **KNOW YOUR CHILD(REN)'S TRANSPORTATION PROVIDER AND ROUTE NUMBER**

You need to know your child's/children's Transportation Provider and Route Number in order to properly identify the status of your child(ren)'s transportation service when you see it on the web or hear it from other media sources. This information is available from the school and/or from the Renfrew County Joint Transportation Consortium

6. **DO NOT CALL THE RADIO / TELEVISION STATION, TRANSPORTATION PROVIDER, SCHOOLS, SCHOOL BOARDS, OR R.C.J.T.C.**

Do not make unnecessary phone calls and tie up the phone lines during emergencies. All the information you will need to know to make a safe decision will be posted at www.rcjtc.on.ca or broadcasted by your area media outlets. Do not call the radio station or transportation provider for your child(ren)'s transportation information.

7. **PROVIDE** the RCJTC and your child(ren)'s school with updated emergency contact information (including phone number).

WE ARE DEEPLY COMMITTED TO THE SAFETY OF YOUR CHILDREN AND ARE COUNTING ON YOUR COOPERATION AND SUPPORT TO ENSURE THE WELL-BEING OF YOUR CHILD(REN) DURING THESE SITUATIONS.