



REQUEST FOR AN EXCEPTION TO SCHOOL ATTENDANCE ZONE

SCHOOL YEAR \_\_\_\_\_

I/we request an exception to the Board's School Attendance Zone Policy for the following: Home Phone \_\_\_\_\_

Name \_\_\_\_\_ grade ( ) Name \_\_\_\_\_ grade ( )

(911) ADDRESS: \_\_\_\_\_
Street No. Street Name Apt. No. City/Town/Village Twp Postal Code

The exception requested is for my child(ren) to attend \_\_\_\_\_ School, \_\_\_\_\_
(destination school) (location)

Our HOME SCHOOL is \_\_\_\_\_. (School Zone you reside in)

Please describe your request in detail below:

i.e. Permanent sitter's residence / special needs / special education program/ etc.

Parent: I/we request an exception to your school attendance zone for the following reasons:

Large empty rectangular box for describing the request in detail.

Please use the reverse of this form if additional space is required

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent to forward this form to the Principal of the School, that you are requesting that your child/ren attend.

NOTE: RECOMMENDATION FROM THE PRINCIPAL MUST BE COMPLETED PRIOR TO SUBMISSION OF THIS FORM

Principal's Recommendation from the school, parents are requesting that their children attend (Destination School)

Empty rectangular box for Principal's Recommendation from the school.

Principal's Recommendation from Home School -

(To be completed by Principal of Destination School in consultation with Principal of Home School)

Empty rectangular box for Principal's Recommendation from Home School.

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Forward this form with details, sitter form if required, and principal's signature, to Transportation Services. If additional information is required, do not hesitate to call Transportation Services at (613) 732-2562.

FOR BOARD USE ONLY

Empty checkbox for Approved

Approved

Empty checkbox for Not Approved

Not Approved

Comments: \_\_\_\_\_

Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_